Dear Selection Committee Members,

Re: [Letter of Support], #[Project number], [Title of Project], with [Applicant Organization Name], and [Consultant Name]

I, [Consultant Name], am pleased to work with [Applicant Organization] on this project to train their employees in the adoption and implementation of these Critical Technologies [Challenge Statement of the applicant company]

The work will take place in [location(s)] and is expected to last [duration]. The total project value is $[OCI funding + matching funding].

Specifically, this project will focus on delivering:

1. [State high level milestones]
2. [State high level milestones]
   Etc.

We anticipate the following impact from providing this training: [e.g., new/improved products/services/productivity improvement, jobs created/sustained, sustainable competitive advantage, help mitigating X, etc.]

Given the importance of this training, I estimate to commit [planned participation/brief description, including time commitment]. Additional resources e.g. staff time, equipment, access, etc. that we will provide may include [description].

I may be contacted at [telephone number or email address] for any further information or questions.

Sincerely,

[Name]
[Title]
[Signature]